

WHATCOM COUNTY HOUSING AUTHORITY
Board of Commissioners Regular Meeting
November 18, 2025

The Board of Commissioners of Whatcom County Housing Authority (“WCHA”) held a regular meeting on Tuesday, November 18, 2025 in a hybrid format. The meeting was called to order at 1:01 p.m. by Chair Gockley, followed by roll call. Chair Gockley declared a quorum present and the meeting opened for business.

A. ROLL CALL/QUORUM

Present: Commissioner Terry Bornemann
Commissioner Dave Finet **attended until 2:30pm*
Commissioner Stephen Gockley
Commissioner Alana Pattermann

Absent & Excused: Commissioner Valerie Billmire

BWCHA Staff Presenters: Lindsay Burmeister, Executive Services/HR Manager
Andrew Calkins, Executive Director
Kate Donnelly, Chief Operating Officer
Jana Robbins, Director of Finance

Guest Presenters: None

PUBLIC COMMENT AND RESIDENT INPUT

None

B. REPORTS

1. WCHA Quarter 3 Finance Report: Attached to the Agenda
Jana Robbins, Director of Finance, presented the Quarter 3 Finance Report for WCHA. She noted that variances may appear more significant given the small size of WCHA and added that net losses for the year are still subject to change.

C. DISCUSSION / ACTION ITEMS:

1. Resolution 823: Authorize the Fiscal Year 2026 WCHA Budget

Director of Finance Jana Robbins provided an overview of resolution 823.

Approve Resolution 823

Commissioner Finet moved to approve the motion

Commissioner Bornemann seconded the motion and Chair Gockley called the vote.

AYES: Commissioner Terry Bornemann
Commissioner Dave Finet
Commissioner Stephen Gockley
Commissioner Alana Pattermann

- 2. Resolution 824: Approve the 2026 WCHA Maintenance Schedule of Charges**
Chief Operating Officer Kate Donnelly provided an overview of resolution 824.

Approve Resolution 824

Commissioner Bornemann moved to approve the motion

Commissioner Finet seconded the motion and Chair Gockley called the vote.

AYES: Commissioner Terry Bornemann
Commissioner Dave Finet
Commissioner Stephen Gockley
Commissioner Alana Pattermann

D. CONSENT

Commissioner Pattermann moved to approve the Consent Agenda as follows:

Motion: Approve Cash Disbursement/Vouchers for the Month of October 2025

Motion: Approve Minutes for the October 2025 Regular WCHA Board meeting

Commissioner Finet seconded the motion and Chair Gockley called the vote.

AYES: Commissioner Terry Bornemann
Commissioner Dave Finet
Commissioner Stephen Gockley
Commissioner Alana Pattermann

NAYES: None

ADJOURNMENT

The meeting was adjourned at 1:12PM

Respectfully Submitted,

Andrew Calkins

Andrew Calkins
Secretary/Treasurer

ATTEST:

Stephen Gockley
Stephen Gockley (Dec 16, 2025 15:25:04 PST)

Stephen Gockley
Chair, Board of Commission

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Final Audit Report

2025-12-16

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