



Notice of Regular Board Meeting  
Whatcom County Housing Authority Board of Commissioners  
Tuesday, February 18, 2025

Location: 321 N. Samish Way, by phone, or by zoom

Time: 1:00pm

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AGENDA

- A. ROLL CALL/QUORUM
- B. PUBLIC COMMENT AND RESIDENT INPUT  
Public comments are only accepted in writing and must be submitted no later than 5pm on the day prior to the meeting.
- C. REPORTS  
None.
- D. DISCUSSION / ACTION ITEMS  
None.
- E. CONSENT ITEMS
  - 1. Motion: Approve Cash Disbursements/Vouchers for the month of January 2025
  - 2. Motion: Approve Minutes for the month of January 2025 Regular Board meeting
- F. ADJOURNMENT

*The Bellingham Whatcom County Housing Authority Board of Commissioners will meet electronically on Tuesday, February 18, 2025. **Board Members and the public can attend this meeting via zoom or in person at the BWCHA Board Room located at 321 N. Samish Way.***

*Those who wish to provide **public comment** may send direct e-mail to [publiccomment@bellinghamhousing.org](mailto:publiccomment@bellinghamhousing.org) and must be submitted no later than 5pm on the day prior to the meeting.*

**Meeting Information**

**Webinar ID: 868 2734 6793**

**[Click Here to Join on Computer, Tablet, or Smart Phone](#)** (data rates may apply)

**To Join via Phone** - (phone service provider rates may apply)

(253) 215-8782 (Tacoma); (206) 337-9723 (Seattle)



## BELLINGHAM/WHATCOM COUNTY HOUSING AUTHORITIES

Administrative Offices: 208 Unity Street, Lower Level, Bellingham, WA

Mailing Address: PO Box 9701, Bellingham, WA 98227-9701

Tel: (360) 676-6887 Fax: (360) 527-4646 Tty: (360) 527-4655

### SUMMARY OF VOUCHERS AND CASH DISBURSEMENTS FOR BELLINGHAM/WHATCOM COUNTY HOUSING AUTHORITY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date **02/18/2025** the board, by (unanimous, majority) vote, does approve for payment those vouchers and the cash disbursements for the month **January 2025** described as follows:

Funds	Voucher Numbers	
Payroll 01/11/25:	<u>4248</u> to <u>4330</u>	\$ <u>142,209.05</u>
Payroll 01/25/25:	<u>4311</u> to <u>4363</u>	\$ <u>138,379.12</u>
BHA – Public Housing:	<u>1955</u> to <u>1959</u>	\$ <u>477.23</u>
Direct Deposit Checks	<u>1214</u> to <u>1222</u>	\$ <u>456.00</u>
Central Office/Maint. Fund:	<u>31467</u> to <u>31548</u>	\$ <u>350,330.88</u>
Direct Deposit Checks	<u>58</u> to <u>58</u>	\$ <u>31,712.82</u>
Section 8 Vouchers:	<u>127364</u> to <u>127731</u>	\$ <u>1,788,679.00</u>
Direct Deposit Checks	<u>87972</u> to <u>88031</u>	\$ <u>396,213.00</u>
BHA/Local Fund:	<u>10347</u> to <u>10352</u>	\$ <u>29,906.24</u>
WCHA – Public Housing:	<u>7650</u> to <u>7657</u>	\$ <u>943.00</u>
Direct Deposit Checks	<u>862</u> to <u>866</u>	\$ <u>562.00</u>
*Misc. ACH & Wire Transfers	<u>JV 24019</u> to <u>JV 24044</u>	\$ <u>-54,510.41</u>

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Chair

\*Reference attachments are hereto. Supporting documents available upon request.

**WHATCOM COUNTY HOUSING AUTHORITY**  
**Board of Commissioners Regular Meeting**  
**January 21, 2025**

The Board of Commissioners of Whatcom County Housing Authority (“WCHA”) held a regular meeting on Tuesday, January 21, 2025 a hybrid format. The meeting was called to order at 1:02 p.m. by Chair Gockley, followed by roll call. Chair Gockley declared a quorum present and the meeting opened for business.

**A. ROLL CALL/QUORUM**

**Present:** Commissioner Valerie Billmire  
Commissioner Dave Finet  
Commissioner Stephen Gockley  
Commissioner Alana Pattermann

**Absent & Excused:** Commissioner Terry Bornemann

**BWCHA Staff Presenters:** Lindsay Burmeister, Executive Services/HR Manager  
Andrew Calkins, Executive Director

**Guest Presenters:** None

**B. REPORTS**

None

**C. DISCUSSION / ACTION ITEMS:**

None

**D. CONSENT**

Commissioner Finet moved to approve the Consent Agenda as follows:

Motion: Approve Cash Disbursement/Vouchers for the Month of December 2024.

Motion: Approve Minutes for the December 2024 Regular WCHA Board meeting.

Commissioner Billmire seconded the motion and Chair Gockley called the vote.

**AYES:** Commissioner Valerie Billmire  
Commissioner Dave Finet  
Commissioner Stephen Gockley  
Commissioner Alana Pattermann

**NAYES:** None

**E. ADJOURNMENT**

The meeting was adjourned at 1:03PM

Respectfully Submitted,

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**Andrew Calkins**  
**Secretary/Treasurer**

**ATTEST:**

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**Stephen Gockley**  
**Chair, Board of Commission**