



Notice of Regular Board Meeting
Whatcom County Housing Authority Board of Commissioners
Tuesday, June 17, 2025

Location: 321 N. Samish Way, by phone, or by zoom

Time: 1:00pm

AGENDA

- A. ROLL CALL/QUORUM
- B. PUBLIC COMMENT AND RESIDENT INPUT
Public comments are only accepted in writing and must be submitted no later than 5pm on the day prior to the meeting.
- C. REPORTS
None.
- D. DISCUSSION / ACTION ITEMS
None.
- E. CONSENT ITEMS
 - 1. Motion: Approve Cash Disbursements/Vouchers for the month of May 2025
 - 2. Motion: Approve Minutes for the month of May 2025 Regular Board meeting
- F. ADJOURNMENT

*The Bellingham Whatcom County Housing Authority Board of Commissioners will meet electronically on Tuesday, June 17, 2025. **Board Members and the public can attend this meeting via zoom or in person at the BWCHA Board Room located at 321 N. Samish Way.***

*Those who wish to provide **public comment** may send direct e-mail to publiccomment@bellinghamhousing.org and must be submitted no later than 5pm on the day prior to the meeting.*

Meeting Information

Webinar ID: 868 2734 6793

[Click Here to Join on Computer, Tablet, or Smart Phone](#) (data rates may apply)

To Join via Phone - (phone service provider rates may apply)

(253) 215-8782 (Tacoma); (206) 337-9723 (Seattle)



BELLINGHAM/WHATCOM COUNTY HOUSING AUTHORITIES

Administrative Offices: 208 Unity Street, Lower Level, Bellingham, WA
Mailing Address: PO Box 9701, Bellingham, WA 98227-9701
Tel: (360) 676-6887 Fax: (360) 527-4646 Tty: (360) 527-4655

SUMMARY OF VOUCHERS AND CASH DISBURSEMENTS FOR BELLINGHAM/WHATCOM COUNTY HOUSING AUTHORITY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date **06/17/2025** the board, by (unanimous, majority) vote, does approve for payment those vouchers and the cash disbursements for the month **May 2025** described as follows:

Funds	Voucher Numbers	
Payroll 05/03/25:	<u>4778</u> to <u>4829</u>	\$ <u>137,857.19</u>
Payroll 05/17/25:	<u>4841</u> to <u>4892</u>	\$ <u>137,870.76</u>
Payroll 05/31/25:	<u>4901</u> to <u>4954</u>	\$ <u>141,754.21</u>
BHA – Public Housing:	<u>1974</u> to <u>1978</u>	\$ <u>14,998.00</u>
Direct Deposit Checks	<u>1248</u> to <u>1255</u>	\$ <u>427.00</u>
Central Office/Maint. Fund:	<u>31824</u> to <u>31935</u>	\$ <u>324,928.64</u>
Direct Deposit Checks	<u>72</u> to <u>72</u>	\$ <u>72,215.37</u>
Section 8 Vouchers:	<u>128753</u> to <u>129084</u>	\$ <u>1,173,892.93</u>
Direct Deposit Checks	<u>88300</u> to <u>88410</u>	\$ <u>1,127,949.00</u>
BHA/Local Fund:	<u>10388</u> to <u>10396</u>	\$ <u>49,501.55</u>
Direct Deposit Checks	<u>100</u> to <u>101</u>	\$ <u>33,977.49</u>
WCHA – Public Housing:	<u>7682</u> to <u>7686</u>	\$ <u>517.00</u>
Direct Deposit Checks	<u>882</u> to <u>886</u>	\$ <u>562.00</u>
*Misc. ACH & Wire Transfers	<u>JV 24462</u> to <u>JV 24509</u>	\$ <u>-10,064.86</u>

Chair

*Reference attachments are hereto. Supporting documents available upon request.

WHATCOM COUNTY HOUSING AUTHORITY
Board of Commissioners Regular Meeting
May 20, 2025

The Board of Commissioners of Whatcom County Housing Authority (“WCHA”) held a regular meeting on Tuesday, May 20, 2025 in a hybrid format. The meeting was called to order at 1:02 p.m. by Chair Gockley, followed by roll call. Chair Gockley declared a quorum present and the meeting opened for business.

A. ROLL CALL/QUORUM

Present:

Commissioner Valerie Billmire
Commissioner Terry Bornemann
Commissioner Dave Finet
Commissioner Stephen Gockley
Commissioner Alana Pattermann

Absent & Excused:

BWCHA Staff Presenters:

Lindsay Burmeister, Executive Services/HR Manager
Andrew Calkins, Executive Director
Jana Robbins, Director of Finance

Guest Presenters:

None

PUBLIC COMMENT AND RESIDENT INPUT

None

B. REPORTS

1. 2025 Q1 WCHA Financial Report: Attached to the Agenda

C. DISCUSSION / ACTION ITEMS:

None

D. CONSENT

Commissioner Bornemann moved to approve the Consent Agenda as follows:

Motion: Approve Cash Disbursement/Vouchers for the Month of April 2025

Motion: Approve Minutes for the April 2025 Regular WCHA Board meeting

Commissioner Finet seconded the motion and Chair Gockley called the vote.

AYES:

Commissioner Valerie Billmire
Commissioner Terry Bornemann
Commissioner Dave Finet
Commissioner Stephen Gockley
Commissioner Alana Pattermann

NAYES:

None

ADJOURNMENT

The meeting was adjourned at 1:06PM

Respectfully Submitted,

Andrew Calkins
Secretary/Treasurer

ATTEST:

Stephen Gockley
Chair, Board of Commission