



Notice of Regular Board Meeting  
Whatcom County Housing Authority Board of Commissioners  
Tuesday, February 17, 2026

Location: 321 N. Samish Way, by phone, or by zoom

Time: 1:00pm

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AGENDA

- A. ROLL CALL/QUORUM
- B. PUBLIC COMMENT AND RESIDENT INPUT  
*Public comments are accepted in-person, virtually, or in writing. Public Comments provided in writing must be submitted no later than 5pm on the day prior to the meeting*
- C. REPORTS  
None.
- D. DISCUSSION / ACTION ITEMS  
None.
- E. CONSENT ITEMS
  - 1. Motion: Approve Cash Disbursements/Vouchers for the months of December 2025 and January 2026
  - 2. Motion: Approve Minutes for the month of December 2025 Regular Board meeting
- F. ADJOURNMENT

*The Bellingham Whatcom County Housing Authority Board of Commissioners will meet electronically on Tuesday, February 17, 2026. **Board Members and the public can attend this meeting via zoom or in person at the BWCHA Board Room located at 321 N. Samish Way.***

***Public Comments** are accepted in-person, virtually, or in writing. Those who wish to provide **written public comment**: please send direct e-mail to [publiccomment@bellinghamhousing.org](mailto:publiccomment@bellinghamhousing.org) **no later than 5pm on the day prior to the meeting.***

**Meeting Information**

**Webinar ID:** 868 2734 6793

**[Click Here to Join on Computer, Tablet, or Smart Phone](#)** (data rates may apply)

**To Join via Phone** - (phone service provider rates may apply)

(253) 215-8782 (Tacoma); (206) 337-9723 (Seattle)



## BELLINGHAM/WHATCOM COUNTY HOUSING AUTHORITIES

Administrative Offices: 208 Unity Street, Lower Level, Bellingham, WA

Mailing Address: PO Box 9701, Bellingham, WA 98227-9701

Tel: (360) 676-6887 Fax: (360) 527-4646 Tty: (360) 527-4655

### SUMMARY OF VOUCHERS AND CASH DISBURSEMENTS FOR BELLINGHAM/WHATCOM COUNTY HOUSING AUTHORITY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date **2/17/2026** the board, by (unanimous, majority) vote, does approve for payment those vouchers and the cash disbursements for the month **December 2025** described as follows:

Funds	Voucher Numbers	
Payroll 12/13/25:	<u>5761</u> to <u>5811</u>	\$ <u>142,159.00</u>
Payroll 12/27/25:	<u>5820</u> to <u>5869</u>	\$ <u>138,559.85</u>
BHA – Public Housing:	<u>2040</u> to <u>2052</u>	\$ <u>55,280.64</u>
Direct Deposit Checks	<u>1306</u> to <u>1312</u>	\$ <u>537.00</u>
Central Office/Maint. Fund:	<u>32508</u> to <u>32598</u>	\$ <u>296,576.33</u>
Direct Deposit Checks	<u>81</u> to <u>82</u>	\$ <u>266,120.24</u>
Section 8 Vouchers:	<u>131018</u> to <u>131312</u>	\$ <u>906,471.48</u>
Direct Deposit Checks	<u>89127</u> to <u>89249</u>	\$ <u>1,327,882.00</u>
BHA/Local Fund:	<u>10486</u> to <u>10502</u>	\$ <u>173,336.66</u>
Direct Deposit Checks	<u>117</u> to <u>118</u>	\$ <u>33,716.01</u>
WCHA – Public Housing:	<u>7730</u> to <u>7735</u>	\$ <u>656.00</u>
Direct Deposit Checks	<u>910</u> to <u>912</u>	\$ <u>488.00</u>
*Misc. ACH & Wire Transfers	<u>JV 24968</u> to <u>JV 24968</u>	\$ <u>-2,252.39</u>

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Chair

\*Reference attachments are hereto. Supporting documents available upon request.



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Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date **02/17/2026** the board, by (unanimous, majority) vote, does approve for payment those vouchers and the cash disbursements for the month **January 2026** described as follows:

Funds	Voucher Numbers	
Payroll 1/10/26:	<u>5880</u> to <u>5929</u>	<u>\$ 163,448.03</u>
Payroll 1/24/26:	<u>5940</u> to <u>5990</u>	<u>\$ 137,482.66</u>
BHA – Public Housing:	<u>2053</u> to <u>2064</u>	<u>\$ 10,499.75</u>
Direct Deposit Checks	<u>1313</u> to <u>1319</u>	<u>\$ 525.00</u>
Central Office/Maint. Fund:	<u>32599</u> to <u>32679</u>	<u>\$ 279,849.40</u>
Direct Deposit Checks	<u>83</u> to <u>83</u>	<u>\$ 76,402.50</u>
Section 8 Vouchers:	<u>131313</u> to <u>131622</u>	<u>\$ 908,795.17</u>
Direct Deposit Checks	<u>89250</u> to <u>89391</u>	<u>\$1,453,428.00</u>
BHA/Local Fund:	<u>10503</u> to <u>10517</u>	<u>\$ 47,950.74</u>
Direct Deposit Checks	<u>119</u> to <u>120</u>	<u>\$ 33,716.01</u>
WCHA – Public Housing:	<u>7736</u> to <u>7741</u>	<u>\$ 26,569.12</u>
Direct Deposit Checks	<u>913</u> to <u>915</u>	<u>\$ 420.00</u>
*Misc. ACH & Wire Transfers	<u>JV 25032</u> to <u>JV 25043</u>	<u>\$ -5,321.45</u>

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Chair

\*Reference attachments are hereto. Supporting documents available upon request.

**WHATCOM COUNTY HOUSING AUTHORITY**  
**Board of Commissioners Regular Meeting**  
**December 16, 2025**

The Board of Commissioners of Whatcom County Housing Authority (“WCHA”) held a regular meeting on Tuesday, December 16, 2025 in a hybrid format. The meeting was called to order at 1:01 p.m. by Chair Gockley, followed by roll call. Chair Gockley declared a quorum present and the meeting opened for business.

**A. ROLL CALL/QUORUM**

**Present:** Commissioner Terry Bornemann  
Commissioner Dave Finet  
Commissioner Stephen Gockley

**Absent & Excused:** Commissioner Valerie Billmire  
Commissioner Alana Pattermann

**BWCHA Staff Presenters:** Lindsay Burmeister, Executive Services/HR Manager  
Andrew Calkins, Executive Director  
Jana Robbins, Director of Finance

**Guest Presenters:** None

**PUBLIC COMMENT AND RESIDENT INPUT**

None

**B. REPORTS**

None

**C. DISCUSSION / ACTION ITEMS:**

**1. Resolution 825: Authorize Budget Variance Report No. 25-01 and Approve Same Amendment for the WCHA Budget for Fiscal Year 2025**

Director of Finance Jana Robbins provided an overview of resolution 825.

Approve Resolution 825

Commissioner Finet moved to approve the motion

Commissioner Bornemann seconded the motion and Chair Gockley called the vote.

**AYES:** Commissioner Terry Bornemann  
Commissioner Dave Finet  
Commissioner Stephen Gockley

**D. CONSENT**

Commissioner Gockley requested that section D. of the WCHA Agenda be corrected to reflect “November” rather than “October”. With that correction, Commissioner Bornemann moved to approve the Consent Agenda as follows:

Motion: Approve Cash Disbursement/Vouchers for the Month of November 2025

Motion: Approve Minutes for the November 2025 Regular WCHA Board meeting

Motion: Approve Resolution Number 826 WCHA Public Comment Policy Guidelines

Commissioner Finet seconded the motion and Chair Gockley called the vote.

**AYES:** Commissioner Terry Bornemann  
Commissioner Dave Finet  
Commissioner Stephen Gockley

**NAYES:** None

**ADJOURNMENT**

The meeting was adjourned at 1:06PM

Respectfully Submitted,

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**Andrew Calkins**  
**Secretary/Treasurer**

**ATTEST:**

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**Stephen Gockley**  
**Chair, Board of Commission**



# Bellingham & Whatcom County Housing Authorities

333 N Samish Way  
Bellingham, WA 98225

P.O. Box 9701  
Bellingham, WA 98227

## Public Comment Policy

**Purpose:** The purpose of the policy is to provide clear guidelines, standards, and expectations for members of the public and board members during public comment or public hearing portions of a BWCHA Board of Commissioners meeting.

**Public Comment Periods:** The Board of Commissioners encourages and welcomes input from the public on issues of interest and importance to the Bellingham & Whatcom County Housing Authorities. Each regular meeting of the Board of Commissioners will provide an opportunity for public comment. During this period, the public may provide input on any issue of import to the board, including those on the agenda.

Unless otherwise posted as part of the meeting notice, public comment will be accepted in the following forms:

- In-Person: Individuals may attend in person to address the board.
- Virtually: Regular board meetings will provide an opportunity for virtual participation. Individuals may provide public comment virtually via Zoom or another utilized and noticed platform.
- In Writing: Comments submitted in writing must be submitted by 5:00PM the day before the board meeting to [publiccomment@bellingshamhousing.org](mailto:publiccomment@bellingshamhousing.org). Comments will be distributed to all board members prior to the board meeting.

In-person and virtual comments will be limited to three minutes. Any materials commenters want to submit to the Board shall be submitted to the Secretary or Board coordinator for distribution.

**Public Expression Guidelines:** BWCHA emphasizes respectful and relevant contributions, allowing residents and interested parties to engage with BWCHA on issues within the Board's purview while maintaining orderly and productive meetings.

Speakers may offer objective comments on housing authority operations and programs that concern them. Speakers shall be courteous in their language and not engage in disruptive behavior. Disruptive behavior includes, but is not limited to: personal attacks; unsubstantiated allegations directed at Commissioners, staff, property managers, or residents; the use of abusive, threatening, or intemperate language; physical aggression or incitement to violence; and refusal to comply with the time limits established in this public comment policy.

Individuals who engage in disruptive behavior may receive a warning and, if necessary, be removed from the meeting.